



## KENTUCKY HORSE RACING & GAMING CORPORATION

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PRESIDENT & CEO

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## Who Needs a Race and Sportsbook Employee License?

- All individuals who work directly in a licensed facility for sports wagering regarding the sports wagering aspect of the facility.
- Individuals directly supervising other employees in any licensed Kentucky sports wagering business who have the capability of affecting the outcome of sports wagering.
- Employees in any licensed Kentucky sports wagering business who have the capability to affect the outcome of sports wagering through the deployment of code to production for any critical component of a sports wagering system.
- Employees whose duties are performed in the licensed facility for sports wagering that involve money obtained because of sports wagering, such as the handling of tickets, money, or performing accounting and auditing functions.
- Any other employee of an operator or service provider whose duties: (1) are performed in a licensed facility for sports wagering and whose duties affect sports wagering; (2) affect the flow of money obtained as a direct result of sports wagering operations; and (3) include accounting and auditing functions and whose duties relate to money obtained because of sports wagering.
- Examples of sports wagering employees who need to fill out this application include:
  1. Audit manager
  2. General manager
  3. Change management employees
  4. Chief of security
  5. Chief of surveillance
  6. Support operations manager
  7. Compliance employees
  8. Chief financial officer or controller
  9. IT professionals responsible for maintaining sports wagering technology infrastructure.
  10. Customer service representatives
  11. Ticket writers
  12. Sports wagering supervisors
  13. Security personnel
  14. Sports wagering facility management

## What documents do I need to Complete the application?

- Please have all these documents filled out and ready to upload to complete your application.
  1. Passport Photo. Acceptable image types for Passport Photo are .jpg, .jpeg. The width and height should be at least 600px, also size should be between 54 KB and 10 MB. To see more details for Digital Photos [Click Here](#). If you do not have a digital photo, please navigate to [Photo Tool](#) to create one.
  2. [Authorization for Disclosure for Kentucky Department of Revenue](#)
  3. [Authorization to Release Information](#)